

U.S. IMPORTER SECURITY FILING WORKSHEET

Sailing Date

Cutoff Date

Bill of Lading No.

1	Manufacturer (or Supplier) Name and Address (Defined as the name and address of the party who last manufactured/assembled/grew/produced the goods OR the name and address of the supplier of the finished merchandise in the country from which the goods are exported)	
2	Seller Name and Address (Defined as the name and address of the last known entity by whom the merchandise is sold or is agreed to be sold)	
3	Buyer Name and Address (Defined as the name and address of the last known entity to whom the merchandise is sold or is agreed to be sold)	
4	Ship To Name and Address (Defined as the name and address of the first party scheduled to receive the merchandise, once released by CBP (Customs and Border Protection). Note: CBP requires the actual deliver-to name and address, not a corporate location.	
5	Container Stuffing Name and Address (Defined as the name and address of the location(s) where the goods were stuffed into a container. Scheduled stuffing location(s) are acceptable and may be the same name and address as the manufacturer or supplier)	
6	Consolidator Location Name and Address (Defined as the name and address of the party who either stuffed the container or who arranged for the stuffing of the container)	
7	Importer of Record Name and Address (Defined as the party liable for payment of all duties and responsible for meeting all requirements for importation of goods: IRS Number, EIN Number, Social Security Number, or CBP assigned Number)	
	EIN/IRS/CBP ID Number	
8	Consignee Name and Address (Defined as the individual or firm in the United States on whose account the goods are shipped: IRS Number, EIN Number, Social Security Number, or CBP assigned Number)	
	EIN/IRS/CBP ID Number	
9	Country of Origin at the Line Level (Defined as the country of manufacture, production or growth of the goods)	
10	HTS Classification to 6 Digits (Defined as the Harmonized Tariff Schedule of the US; goods are classified to the 6th digit; 10 digits are accepted)	